



# ILLINOIS DISTRICT

*"Now to him who is able to do immeasurably  
more than all we ask or imagine..."  
Ephesians 3:20*

## CHURCH OF THE NAZARENE

April 6, 2015

Greetings Pastor,

It is time once again to complete your annual Report to the District Assembly. These are busy days and you will be caring for many yearend needs. I want you to know that we are doing everything we can to try and make reporting easier for you. With the assistance of Rev. Jon Garlock we have been able to combine all district reports onto one page. Some information once it is entered will be re-entered on most of the subsequent reports.

I do want to remind you that though department heads assist in the collection of information and some pastors delegate the completion of this report to office or other personnel, **this is the Pastor's Report. The pastor is responsible** to verify the accuracy of all information submitted by department heads.

To assist you in gathering data for your reports you will find worksheets that can be downloaded at the following address: [http://www.newweb2011.illinoisnaz.org/html/assembly\\_worksheets.html](http://www.newweb2011.illinoisnaz.org/html/assembly_worksheets.html).

Please use the attached Abbreviation Guidelines when completing your reports.

You will want to complete your annual meeting in a timely manner so you can submit your reports by May 16, 2014.

The instructions to complete your reports are attached can be found at: [http://www.newweb2011.illinoisnaz.org/Website\\_directions\\_Rev\\_3-11-14.pdf](http://www.newweb2011.illinoisnaz.org/Website_directions_Rev_3-11-14.pdf). It provides a step by step process and if you follow it, we hope you will find it to be an improvement and easier to complete.

The **password** you have been assigned is: **ywft1476**. Please make sure you use lowercase letters when entering it.

You will begin your reporting here: <http://report.illinoisnaz.org/>. Be sure and follow the instructions attached.

As always contact me if you have any problems.

Sincerely,

Doug Haynes  
Illinois District Secretary

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